

Report on
Online Basic Training on Use of ICT in Teaching
20 and 23 April, 2020

Organized by
Teaching Learning Centre, Tezpur University

In view of the current crisis related to COVID19, and following the guideline of MHRD, and in line with the Spirit of PMMMNMTT Scheme, Teaching Learning Centre, Tezpur University organized a Two-day Online Basic Training on Use of ICT in Teaching on 20 and 23 April, 2020. The program was designed for teachers of Colleges and Universities. The objective of the program was to enable the teachers to use ICT tools for creation and dissemination of e-resources and management of online class. The workshop level was basic and those who were not very familiar with ICT tools found it very useful.

More than 900 participants registered for the programme from across the country. Keeping in view the national interest and urgency to train teachers on online learning and e-learning, all the applicants were invited to join programme through Google Classroom platform. Finally, 732 participants joined the training programme.

In the first day of the programme Welcome Address was delivered by Prof. Mrinmoy K Sarma, Director, TLC, Tezpur University which is live in YouTube live and the link was shared with participants in Google Classroom. The programme was followed by the session on “Use of Digital Learning Platforms in Education” and “How to Use Google Classroom: Tutorial for Teachers” delivered by Dr Swapnarani Bora, Assistant Professor, TLC, TU in the form of pre-recorded video. Another session was delivered by Mr. Ikbal Hussain Ahmed, Assistant Professor, TLC, TU on “Screencasting for E-learning”, “Tutorial for screencast-o-matic(free version)” and “Tutorial for free cam”. This session is also delivered through pre-recorded video. Another pre-recorded session on “Live Classes Using Free Tools” was delivered by Mr. Prayash Baruah, Assistant Professor, Business Administration, TU. A text material on “Open Educational Resources and Database” was given by Dr Bhushita Patowari, Research Associate, TLC, TU.

On the basis of the materials provided to the participants two assignments were given to prepare an e-content and a database in their respective discipline. Participants were also guided through Google Classroom and telephonic conversation for their queries

as and when they required. On the second day of the programme participants were supposed to submit their assignment. But due to natural/infrastructural obstacles faced by participants, submission of assignment was extended to 24 April, 2020. Finally around 500 participants submitted their assignments. The assignments will be thoroughly reviewed and if found suitable, these will be added to TLC Repository. Participants individual feedback was taken through Google Form and the programme was well appreciated by them. The training programme was ended successfully.

The details programme schedule is given below:

Session 1:

Welcome Address (Live session in YouTube live)

Prof. Mrinmoy K Sarma, Director, TLC, TU

Session 2:

“Use of Digital Learning Platforms in Education” and “How to Use Google Classroom: Tutorial for Teachers” (pre-recorded videos)

Dr Swapnarani Bora, Assistant Professor, TLC, TU

Session 3:

“Screencasting for E-learning”, “Tutorial for screencast-o-matic (free version)” and “Tutorial for free cam” (pre-recorded videos)

Mr. Ikbal Hussain Ahmed, Assistant Professor, TLC, TU

Session 4:

Live Classes Using Free Tools (pre-recorded video)

Mr. Prayash Baruah, Assistant Professor, Business Administration, TU

Session 5:

Open Educational Resources and Databases (Text material)

Dr Bhushita Patowari, Research Associate, TLC, TU
